

FAQ's

- 1. I have received NoC from the University for Reduction in intake of courses for the academic year 2015-16. However AICTE approval is not yet received. What will be the intake considered by the FFC for these courses?**

In the cases where the institute has applied to AICTE for Reduction in Intake / Closure of courses for the academic year 2015-16 and also applied to the University for NoC. If the University has issued the NoC, the effective intake in such courses will be taken as per University NoC pending AICTE approval.

- 2. What is meant by Edit option given to colleges after last date of filling A115 form?**

Certain data considered as static in form A115 such as Society Name, Land details etc., which are submitted by the colleges in the previous years is fixed and edit option to these columns is provided only on request by the colleges with a valid reason. This will be provided after submitting A115 form. Edit option will be provided only for columns requested for with valid reason.

- 3. Where should I show the faculty, teaching 1st year C Programming, Data structures and IT workshop, Engineering Mechanics, Engineering Drawing etc.?**

The faculty handling Programming, Data structures and IT workshop etc for 1st year may be shown under Humanities & Basic sciences & other category. In cases where it has been shown under the respective departments the number of faculty required for these courses shall be deducted from the total faculty members available for the purpose of calculation of faculty student ratio (basing on 2nd, 3rd, 4th year intakes) specialization wise.

- 4. How is the H&S faculty considered in the calculation of faculty student ratio?**

The H&S faculty shall be considered in 1:15 faculty student ratio for the 1st year approved intake. The detailed calculation template is given annexed.

- 5. How should I enter the PG lab details in the form A115?**

Some of the PG specializations offered by the colleges require experimental setup which may be available in B.Tech labs as well. The major equipment additionally

available for PG programs which are not covered in any B.Tech courses may be entered in the slots provided under each specialization in the application A115 form.

- 6. The lab equipment put up in the form A115 is more than minimum number required as per syllabus. Will saying no to these lab equipment considered as shortage of equipments?**

The college shall ensure that at least equipment required to carry out minimum experiments as per the syllabus is available.

- 7. When will I know the exact date of inspection of my college?**

The FFC inspections of the colleges shall be conducted in the month of May. The exact date of inspection of your Institution shall be informed at least 36 hours before the inspection to the mail id & phone numbers of principals given in the application form.

- 8. What are the important documents to be made available on the day of inspection?**

All documentary evidence in original supporting the details submitted in the application form A115 shall be kept ready for inspection. In addition the college shall engage a videographer to cover visits to Labs, meeting of faculty members and other infrastructure during FFC inspection. The recording of the same shall be given to the team at the end of inspection.

- 9. Some of the recruited faculty may not be present at time of inspection due to Maternity Leave, on duty leave, due to accident or visits abroad. Will these faculty be counted in the faculty strength?**

All the faculty members may be instructed to be present on the day of inspection. If, however for any genuine reason like Maternity Leave & accident cases documentary evidence submitted by the faculty shall be taken in to consideration. On duty leave as per University orders if any will be considered.